



IMERC Notification E-filing System Launching November 1, 2011

On November 1, 2011, the Interstate Mercury Education and Reduction Clearinghouse (IMERC) will launch its new e-filing system for mercury-added product notification reporting. Beginning November 1st, IMERC will begin emailing temporary user credentials to company contacts with instructions about how to access the online reporting system. **Once receiving this initial email, companies will have one month to update their user profile and submit a notification. Each company will have a unique submission deadline based on receipt of the “welcome” email.**

PLEASE NOTE: Due to the heavy reporting traffic anticipated after launch of the system, IMERC will deliver user credentials over a two to three week period. If you do not receive a welcome email shortly after the launch date, please wait until mid-November before contacting IMERC.

E-filing Training Webinars

Shortly, IMERC will announce a series of online training webinars through the GoToMeeting platform to educate system users on basic functionality and features of the new e-filing system. The trainings will focus on specific Notification Form types (Single Manufacturer, Lamp Manufacturer, Auto Manufacturer) and will walk companies through a sample submission, identifying key steps to completing the notification form.

About the E-filing system

IMERC's online e-filing system for the reporting of mercury-added product information replaces the paper Mercury-added Product Notification Forms used during prior reporting periods and will enable companies to comply with the Mercury-added Product Notification requirements of Connecticut, Louisiana, Maine, Massachusetts, New Hampshire, New York, Rhode Island, and Vermont. IMERC encourages companies to complete data collection prior to launch of the system to expedite the reporting process.