

P2 and Compliance Assistance Metrics Software Data Dictionary

Alphabetical List of Tables

Table Name	Description	Page
Client	Location: Project for a Client Track. Records client information such as name, address, client type, etc.	8
Client_Type	Location: Project for a Client Track. Lookup table containing values for the type of client (industrial facility, state agency, etc.).	-
Contacted_Because	Location: Project for a Client Track and Information Request Track. Lookup table containing values for how the client may have learned of your program.	-
Direct_Contact_CP	Location: Project for a Client Track. Records information regarding how the client learned of your program.	10
Direct_Contact_ID	Location: Project for a Client Track and Information Request Track. Lookup table containing values for the where direct contact was made (workshop, conference, etc.).	-
Direct_Contact_IR	Location: Information Request Track. Records information regarding how the client learned of your program.	31
Educational_Material_Distributions	Location: Educational Material Track. Records information about each time a material was distributed (date of each distribution, number distributed, etc.).	18
Event_Type	Location: Workshop/Conference Track. Lookup table containing the types of events (workshop, conference, etc.).	-
Followup_Method	Lookup table containing the different methods a program can follow up with client, recipients, attendees (email, telephone, etc.).	-
Grant_Activity	Location: Project for a Client Track. Records information about a grant given to a client under a project.	12
Information_Distributed	Location: Information Request Track. Main form for track. Records information about an information request received by someone in the program.	29
Made_Referral_to	Location: Information Request Track. Editable drop down box. Records who the program refers the requester to.	-
Media_Covered	Location: Program Information Track. Lookup table containing the media types that can be dealt with by your program.	-
Outcome-Client_Project	Location: Project for a Client Track. Records information about the results of a project for a client.	12
Outcome-Ed_Material	Location: Educational Material Track. Records information about the results achieved due to distribution of an educational material by your program.	18
Outcome-Ed_Material_Followup	Location: Educational Material Track. Records information about the specific times your program followed up with recipients of an education material	21

	produced by your program.	
Outcome-Workshop/Conference	Location: Workshop/Conference Track. Records information about the results achieved due to an event your program held.	24
Outcome-Workshop/Conference_Followup	Location: Workshop/Conference Track. Records information about the specific times your program followed up with attendees of an event held by your program.	28
Production_of_Ed_Mat	Location: Educational Material Track. Main form for track. Records information about an educational material produced by your program.	17
Product_Type	Location: Educational Material Track. Lookup table containing the different types of materials that a program may produce. (Also in Project for a Client and Information Request Tracks- see Received_New_Educational_Material.)	-
Program_Information	Location: Program Information Track. Main form for track. Records information about your program's yearly budget, number of full time equivalents, etc.	34
Project	Location: Project for a Client Track. Main form for track. Records information about a project performed for a specific client.	4
Provided_Info_Via	Location: Information Request Track. Lookup table containing the different methods a client may have asked for information from your program (email, hotline, etc.).	-
Reason_for_Visit	Location: Project for a Client Track. Lookup table containing the different types of projects that can be conducted for a client (P2 assistance, P2 Audit, etc.).	-
Received_New_Educational_Material_CP	Location: Project for a Client Track. Records information regarding how the client learned of your program.	10
Received_New_Educational_Material_IR	Location: Information Request Track. Records information regarding how the client learned of your program.	31
Referral_CP	Location: Project for a Client Track. Records information regarding how the client learned of your program.	11
Referral_ID	Location: Project for a Client Track and Information Request Track. Lookup table containing the different agencies that may have referred the client to your program.	-
Referral_IR	Location: Information Request Track. Records information regarding how the client learned of your program.	32
tblClientProjOutcomePrompt		
tblContacts	Location: Project for a Client Track.	9
tblDummyClientID		
tblDummyProductType		
tblEventDates	Location: Workshop/Conference Track.	24
tblInfoRequestReferral	Location: Information Request Track.	-

tblMaterials_Produced_By_Others	Location: Information Request Track.	33
tblMaterials_Produced_By_Program	Location: Information Request Track.	32
tblNAICSLevel5	Location: Project for a Client Track, Educational Material Track, Workshop/Conference Track, Information Request Track. Lookup table containing all of the level 5 NAICS codes and text descriptions.	-
tblNewEvent	Location: Workshop/Conference Track. Editable drop-down box. Records all event names held by your program.	-
tblNewProgram	Location: Project for a Client Track, Educational Material Track, Workshop/Conference Track, Information Request Track. Editable drop-down box. Records all funding sources that financed your program's activities contained in this database.	-
tblNewStaff	Location: Project for a Client Track, Educational Material Track, Workshop/Conference Track, Information Request Track. Editable drop-down box. Records all members of your program's staff that led activities recorded in this database.	-
tblPresentationNature	Location: Workshop/Conference Track. Lookup table that contains the nature of the presentation.	-
tblProjectActivity	Location: Project for a Client Track. Records information regarding the different activities performed for a client under a single project.	11
tblProjectActivityTypes	Location: Project for a Client Track. Lookup table containing the types of activities that can be performed for a client under a single project (on-site assistance, report preparation, etc.).	-
tblState	Lookup table containing all of the NEWMOA states.	-
tblSubprogram	Location: Project for a Client Track, Educational Material Track, Workshop/Conference Track, Information Request Track. Editable drop-down box. Records all subprograms that activities recorded in this database may fall under.	-
Type_of_Assistance_Program	Location: Project for a Client Track, Educational Material Track, Workshop/Conference Track, Information Request Track. Lookup table containing the different types of assistance programs that the staff member in your program who led an activity works under.	-
Workshop/Conference	Location: Workshop/Conference Track. Main form for track. Records information about an event held by your program.	23

P2 Metrics and Compliance Assistance Database: Data Dictionary
Client Project Track

Data Element Name (form name [table name])	Data Element Definition	Format (units)	Required Field	Notes
Project for a Client [Project] – Project for a single client.				
[Date_Entered]	Date the information was entered into the database.	Date/time		Invisible to user.
[ProjectID]		Autonumber		Invisible to user.
Additional Emission Information [AdditionalEmissions]		Memo.	No	Located in Baseline Emissions Tab.
Additional Information [AdditionalInformationP2]	Memo field to enter any other pertinent information about P2 suggestions given to the client.	Memo.	No.	Located in P2 SuggestionsTab.
Additional Project Information [Additional Information]	Memo field to enter any other pertinent information.	Memo.	No	
Assistance Requested Due to New Requirement [Due_to_New_Requirement]	Was assistance requested by the client due to a new regulatory requirement?	Checkbox.	No	Located in Regulatory Assistance Tab.
Check Here if Compliance Suggestions were Given [Potential_Compliance_Problems]	Checkbox to denote whether compliance suggestions were offered to the client.	Checkbox.	No	Activates Compliance Issues Tab when checked.
Check Here if P2 Suggestions were Given [P2_Suggestions_Made]	Checkbox to denote whether P2 suggestions were offered to the client.	Checkbox.	No	Activates P2 Suggestions Tab when checked.
Client [Client_ID]	The client for whom the project was performed by your program. (Not an ID number for users – number is invisible) Permissible Values: List of clients in Client table.	Number. Drop down box: editable.	Yes	Application assigns and records number to text selection.
CO2 Emitted [Pounds_CO2_Emitted]	The amount of CO2 emitted during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Compliance Issues [ComplianceAir] [ComplianceHAP] [ComplianceVOCs] [ComplianceNOx] [ComplianceAirMonitoring] [ComplianceAirPermitting] [ComplianceStateToxics] [ComplianceWaste] [ComplianceUniversal] [ComplianceStorage] [CompliancePlans] [ComplianceWasteMonitoring] [ComplianceWastePermitting] [ComplianceStateReg] [ComplianceRCRA] [ComplianceWastewater] [ComplianceStormwater] [ComplianceWaterMonitoring] [ComplianceWaterPermitting]	Permissible values: Air HAPs VOCs NOx/SOx/Particulate Air Monitoring/Recordkeeping Air Permitting State Air Toxics Rules Waste Universal Waste Storage/Labeling/Shipping Plans/Training Waste Monitoring/Recordkeeping Waste Permitting State Regulated Waste RCRA Hazardous Waste Wastewater Stormwater Wastewater Monitoring/Recordkeeping Wastewater Permitting	Series of checkboxes, one for each value. Multiple selections allowed.	No	Located in Compliance Issues Tab.

[CompliancePretreatment] [ComplianceOSHA] [ComplianceLabor] [ComplianceTRI] [ComplianceUST] [ComplianceOther]	Pretreatment Regulations OSHA State Labor Rules TRI UST Other Compliance Issues			
Dioxin Emitted [Dioxin]	The amount of dioxin emitted during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Energy Created and Sold to Grid [Energy_Sold]	The amount of energy created and sold to the grid during the baseline year in MWs.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Energy Used [BTUs_Energy_Used]	The amount of energy used during the baseline year in million BTUs.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Focus of Assistance Request- Choose All that are Appropriate [Air] [Hazardous_Waste] [Wastewater] [Stormwater] [UST_RA] [PBTs] [Other] [Monitoring] [Recordkeeping] [Financial/funding] [Permitting] [General] [OSHA] [Lead] [Drinking_Water] [Solid_Waste] [TRI] [UniversalWaste]	Permissible values: Air Hazardous Waste Wastewater Stormwater UST PBTs Other Monitoring Recordkeeping Financial/funding Permitting General OSHA Lead Drinking Water Solid Waste TRI Universal Waste	Series of checkboxes, one for each value. Multiple selections allowed.	No	Located in Regulatory Assistance Tab.
Funding Source [Program_ID]	Program or funding source.	Number. Drop down box: editable.	Yes	Application assigns and records number to text selection.
HAPs Emitted [Pounds_HAPs_Emitted]	The amount of HAPs emitted during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Hazardous Waste Generated [Pounds_Haz_Waste_Generated]	The amount of hazardous waste generated during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Hazardous Waste Recycled [HazWasteRecycled]		Whole number.	Conditional	Located in Baseline Emissions Tab.
Infectious Waste Generated [InfectiousWaste]		Whole number.	Conditional	Located in Baseline Emissions Tab.
Is There a Grant Associated with this Project? [Grants_No] [Grants_Yes]	Permissible Values: No Yes	Checkboxes.	Yes	Value "Yes" brings the user to another screen to enter more detail.
Lead Person[Activity_Person]	The person in the environmental agency	Text. Drop	Yes	

	who conducted the activity.	down box: editable.		
Mercury Used [Mercury]		Whole number.	Conditional	Located in Baseline Emissions Tab.
NOx Emitted [Pounds_NOx_Emitted]	The amount of NOx emitted during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Number of P2 Suggestions Made [Number_of_P2_Suggestions_Made]	The number of P2 suggestions your program made to the client.	Whole number.	No	
Other Air Pollutants Emitted [Pounds_Other_Air_Pollutants_Emitted]	The amount of other air pollutants emitted during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
P2 Suggestions [Employee training] [Spill/leak prevention] [Waste segregation] [Inventory & materials handling] [Production scheduling] [Install P2 Equipment] [Modify equipment] [Improve equipment efficiency] [Substitute non-hazardous for hazardous materials] [Optimize reactions] [Alter product composition] [Process elimination] [Direct reuse] [Closed-loop recycling] [On-site reclamation] [Water conservation] [Energy efficiency] [Off-site recycling] [Maintain purchase and use records] [Develop an environmental policy statement] [Develop a P2 team] [Map their process] [Establish an EMS]	The P2 suggestions your program offered to the client after the visit. Permissible Values: Employee training Spill/leak prevention Waste segregation Inventory & materials handling Production scheduling Install P2 Equipment Modify equipment Improve equipment efficiency Substitute non-hazardous for hazardous materials Optimize reactions Alter product composition Process elimination Direct reuse Closed-loop recycling On-site reclamation Water conservation Energy efficiency Off-site recycling Maintain purchase and use records Develop an environmental policy statement Develop a P2 team Map their process Establish an EMS	Series of checkboxes, one for each value. Multiple selections allowed.	No	Located in P2 Suggestions Tab.
Particulates Emitted [Pounds_Particates_Emitted]	The amount of particulates emitted during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Project End Date [End_Date]	The date when the project was completed.	Date/Time	No	If filled in, this date will automatically appear in Client Project Outcome form.
Project Name [Project_Name]	Name or title of the Project given by user.	Text	Yes	
Project Start Date [Start_Date]	The date when the client contacted program.	Date/Time	Yes	
Reason Client Contacted Your Program [Contacted_B/C_ID]	The reason the client contacted your program to initiate the project. Permissible Values:	Number. Drop down box: un-editable.	Yes	Application assigns and records number to text selection.

	Direct contact at an event Listserve Program website Received new product (or notification of) Received other outreach material from Program Referral Not applicable			Values 'Direct contact at an Event,' 'Received new product,' and 'Referral' bring user to another screen to enter more detail.
Regulatory Assistance Requested [Regulatory_Assistance_Requested]	Was regulatory assistance requested by the client during the course of the project?	Checkbox.	No	Activates Regulatory Assistance Tab when checked.
Regulatory Status- Please Check All That Apply [TRI Report] [NPDES Major] [NPDES Minor] [NPDES General Permit] [NPDES Stormwater Permit] [NPDES Other Permit] [Pretreatment SIU] [SS Major] [NESHAP Major] [SS Synthetic Minor] [SS NESHAP Minor] [SS Other Minor] [RMP Facility] [TSD] [LQG (State Defined)] [SQG] [Conditionally-exempt SQG] [Spill Control Plan] [UIC] [UST_Status] [State Air Toxics] [Federal Air Toxics] [Drinking Water Supplies] [Other_Status] [None]	The client's baseline regulatory status (before the project began). Permissible Values: TRI Report NPDES Major NPDES Minor NPDES General Permit NPDES Stormwater Permit NPDES Other Permit Pretreatment SIU SS Major NESHAP Major SS Synthetic Minor SS NESHAP Minor SS Other Minor RMP Facility TSD LQG (State Defined) SQG Conditionally-exempt SQG Spill Control Plan UIC UST_Status State Air Toxics Federal Air Toxics Drinking Water Supplies Other_Status None	Series of checkboxes, one for each value. Multiple selections allowed.	At least one is required.	Located in Regulatory Status Baseline Tab.
Solid Waste Disposed [Pounds_Solid_Waste_Disposed]	The amount of solid waste disposed during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Solid Waste Recycled [Pounds_Solid_Waste_Recycled]	The amount of solid waste recycled during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
SOx Emitted [Pounds_SOx_Emitted]	The amount of SOx emitted during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Sub-Program/Initiative [SubProgram_ID]	Sub-Program or Initiative.	Text. Drop down box: editable.	No	
Toxic/Hazardous Chemicals Used [Pounds_Toxic/Haz_Chemicals_Used]	The amount of toxic/hazardous chemicals used during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.

Type of Project [Type_of_Project]	The type of project that your program performed for the client. Permissible Values: Compliance & P2 Assistance Compliance Assistance P2 Audit/Plan Other Other P2 Assistance	Number. Drop down box: un-editable.	Yes	Application assigns and records number to text selection.
Units [Units]	The units that the client uses to measure products/services produced.	Text.	Conditional	Located in Baseline Emissions Tab.
Units Produced/Service for Year Data Collected [UnitsProduced]	The number of units of the client's product produced or serviced by the client for the year baseline data was collected.	Whole number.	Conditional	Located in Baseline Emissions Tab.
VOCs Emitted [Pounds_VOCs_Emitted]	The amount of VOCs emitted during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Water Pollutants Released [Pounds_Water_Pollutants_Released]	The amount of water pollutants released during the baseline year in pounds.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Water Used [Gallons_Water_Used]	The amount water used during the baseline year in thousand gallons.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Year Data Collected [Year Data Collected]	The year for which baseline data was collected.	Whole number.	Conditional	Located in Baseline Emissions Tab.
Client Information [Client]				
[Client_ID]		Autonumber		Invisible to user.
Additional Information [OtherInfo]	Additional Information about the Client	Memo	No	
Address [Facility_Address]	The address where the facility is located.	Text	Yes	
City [Facility_City]	The city where the facility is located.	Text	Yes	
Client Facility/Organization Name [Organization_Name]	The name of the client facility/organization for which work is being performed.	Text	Yes	
Confidential [Confidential]	Denotes if the client information is confidential and cannot be entered.	Checkbox.	No	If checked, address fields disable and project contact info disables on Project for a Client screen.
EPA ID Number [EPA_ID_Number]	The client's EPA ID number, if applicable.	Text	No	
Longitude/Latitude [Longitude/Latitude]	The longitude and latitude of the facility.	Text	No	
NAICS Code [NAICS]	Permissible Values: List of 5 digit NAICS codes.	Number. Drop down box: uneditable.	No	Application assigns and records number to text selection.
Parent Company Headquarters Address [ParentAddress]	Parent Company HQ Address, if applicable	Text	No	
Parent Company Name [ParentName]	Parent Company Name, if applicable	Text	No	
State [Facility_State]	The state where the facility is located.	Text	Yes	
State ID Number [State_ID_Number]	The client's State ID number, if applicable.	Text	No	
Type of Facility/Organization	The type of client that contacted your	Number.	Yes	Application

[Client_Type_ID]	program. Permissible Values: Citizen Community Group Environmental Group Federal Agency Industrial Facility Institution Larger Commercial/Business Legislator Local Agency Other Small Business State Agency Student Trade Association Tribal	Drop down box: un-editable.		assigns and records number to text selection.
Zip [Facility_Zip]	The facility's zip code.	Text	Yes	
New Project for a Client – Project Contacts Tab [tblContacts]				
[ContactID]		Autonumber		Invisible to user.
[Project_ID]		Number		Invisible to user.
City [City]	The city of the client's primary contact person for the project.	Text	Yes	Located in Project Contacts Tab.
Contact Address [Contact_Address]	The street address of the client's primary contact person for the project.	Text	Yes	Located in Project Contacts Tab.
County [County]	The county of the client's primary contact person for the project.	Text	No	Located in Project Contacts Tab.
E-mail [E-mail]	The e-mail address of the client's primary contact person for the project.	Text	No	Located in Project Contacts Tab.
Fax [Fax]	The fax number of the client's primary contact person for the project.	Text	No	Located in Project Contacts Tab.
First Name [Contact_First_Name]	The first name of the client's primary contact person for the project.	Text	Yes	Located in Project Contacts Tab.
Job Title [Job_Title]	The job title of the client's primary contact person for the project.	Text	No	Located in Project Contacts Tab.
Last Name [Contact_Last_Name]	The last name of the client's primary contact person for the project.	Text	Yes	Located in Project Contacts Tab.
Phone [Phone]	The phone number of the client's primary contact person for the project.	Text	Yes	Located in Project Contacts Tab.
Same as Facility [ContactAtFacility]	Shortcut button- when clicked, facility address, city, state and zip code are automatically inserted into contact address, city, state, and zip code fields.	Command Button	No	Located in Project Contacts Tab.
State [State]	The state of the client's primary contact person for the project.	Text	Yes	Located in Project Contacts Tab.

Zip [Zip]	The zip code of the client's primary contact person for the project.	Text	Yes	Located in Project Contacts Tab.
Client Contacted Program After Direct Contact at an Event [Direct_Contact_CP]				
[ID]		Autonumber		Invisible to user.
[ProjectID]		Number		Invisible to user.
Additional Information [Additional Information]	Memo field to enter any other pertinent information.	Memo	No	
Event [Name_of_Program_Contact]	The name of your program's event. Permissible Values: Events listed in Workshop/Conference table filtered by Event Type.	Text. Drop down box: un-editable.	No	If event was held by program.
Event Type [Direct_Contact_ID]	The type of event held by another organization. Permissible Values: Workshop Conference Training Other	Number. Drop down box: un-editable.	No	If event was held by another organization. Application assigns and records number to text selection.
Event Type [Program_Direct_Contact_ID]	The type of event held by your program. Permissible Values: Workshop Conference Training Other	Number. Drop down box: un-editable.	No	If event was held by program. Application assigns and records number to text selection.
Name of Event [Name_of_Contact]	The name of the other organization's event.	Text	No	If event was held by another organization.
Client Contacted Program After Receiving New Educational Material [Received_New_Educational_Material_CP]				
[ID]		Autonumber		Invisible to user.
[ProjectID]		Number		Invisible to user.
Additional Information [Additional Information]	Memo field to enter any other pertinent information.	Memo	No	
Name of Product [Name_of_Product]	The name of the educational material produced by another organization that caused the organization to contact your program.	Text	No	If produced by another organization.
Product Name [Name_of_Program_Product]	The name of your program's educational material that caused the client to contact you. Permissible Values: Educational Materials listed in Production_of_Ed_Mat table filtered by Product Type.	Text. Drop down box: un-editable.	No	If produced by your program.
Product Type [Product_Type_ID]	The type of educational material that was produced by another organization. Permissible Values: Audio visual product Brochure/pamphlet/fact sheet Case studies CD-ROM	Number. Drop down box: un-editable.	No	If produced by another organization. Application assigns and records number to text selection.

	Exhibits/displays Newsletter Other Other web-based tool Report/manual Software Webpage			
Product_Type [Program_Product_Type_ID]	The type of educational material produced by your program. Permissible Values: Audio visual product Brochure/pamphlet/fact sheet Case studies CD-ROM Exhibits/displays Newsletter Other Other web-based tool Report/manual Software Webpage	Number. Drop down box: un-editable.	No	If produced by your program. Application assigns and records number to text selection.
Client Contacted Program Due to Referral [Referral_CP]				
[ID]		Autonumber		Invisible to user.
[ProjectID]		Number		Invisible to user.
Additional Information [Additional Information]	Memo field to enter any other pertinent information.	Memo	No	
Referral Source [Referral_ID]	The source that referred the client to contact your program. Permissible Values: EPA assistance EPA compliance inspection EPA enforcement Local assistance Local compliance inspection Local enforcement MEP Other SBDC State assistance State compliance inspection State enforcement State regulatory program	Number. Drop down box: un-editable.	Yes	Application assigns and records number to text selection.
Project Activities [tblProjectActivity]				
[ProjectActivityID]		Autonumber		Invisible to user.
[ProjectID]		Number		Invisible to user.
# of Attendees [Attendees]	The number of people that attended a certain project activity, such as EMS training.	Number	No	
Activity [Activity]	The activities performed for the client in the course of this project. Permissible Values: Research w/o a client visit On-site assistance Problem solving on behalf of client	Number. Drop down box: un-editable.	Yes	Application assigns and records number to text selection.

	P2 training EMS training Other activity on behalf of client Report preparation Grant activity			
Date[Activity_Date]	The date the activity occurred or was completed.	Date/Time	Yes	
Memo [Memo]	Memo field to enter any other pertinent information about the activity.	Memo	No	
Staff Hours [Staff_Hours]	The total number of staff hours required to complete the activity.	Whole number.	No	
Grant Activity [Grant_Activity]				
[Grant_ID]		Autonumber		Invisible to user.
[Project_ID]		Number.		Invisible to user.
Additional Information [Additional Information]	Memo field to enter any other pertinent information about the grant.	Memo	No	
Amount of Grant [Amount_of_Grant]	The dollar amount of the award given to recipient.	Currency	Yes	
Date Grant Scheduled for Completion [CompletionDate]	The date the grant project is scheduled for completion.	Date/Time	Yes	
Date of Award [Date_of_Award]	The date the grant was awarded to the recipient.	Date/Time	Yes	
Description of Deliverable [DeliverableDescription]	Brief description of the grant deliverables (can include grant management information such as due date and date delivered).	Memo	No	
Purpose of Grant [EmployeeTraining] [SpillLeakPrevention] [WasteSeg] [Inventory] [ProdSched] [P2Eq] [ModifyEquip] [EqEff] [Nonhaz] [Reactions] [ProdComp] [ProcElim] [Reuse] [ClosedLp] [Reclamation] [EMS] [Water] [Energy] [Other]	The reason the client was awarded grant by program. Permissible Values: Employee Training Spill/leak Prevention Waste Segregation Inventory & Materials Handling Production Scheduling Install P2 Equipment Modify Equipment Improve Equipment Efficiency Substitute Non-hazardous for Hazardous Materials Optimize Reactions Alter Product Composition Process Elimination Direct Reuse Closed-loop Recycling On-site Reclamation EMS Water Conservation Energy Conservation Other	Series of checkboxes, one for each value. Multiple selections allowed.	At least one selection is required.	Located in Purpose of Grant Tab.
Client Project Outcome [Outcome-Client_Project]				
[Client_ID]		Number	Yes	Invisible to user. Selected from previous screen along with Project Name.

[ID]		Autonumber		Invisible to user.
Additional Emission Information [AdditionalEmissions]		Memo.	No	Located in New Emissions Tab.
Additional Information [AdditionalInfoImpReasons]	Memo field to enter any other pertinent information regarding reasons for implementation of P2 suggestions.	Memo		Located in Reasons for Implementation Tab.
Additional Information [AdditionalInfoNonImpReasons]	Memo field to enter any other pertinent information regarding non-implementation of P2 suggestions.	Memo	No	Located in Reasons for Non-implementation Tab.
Additional Information [AdditionalInformation]	Memo field to enter any other pertinent information regarding the outcome of the client project.	Memo	No	
Annual Operating Cost Savings Resulting from Project [OperatingCostSavings]	The annual operating cost savings realized by the client as a result of the project.	Currency	No	
Capital Costs of Project [CapitalCosts]	The capital costs to the client to implement the project.	Currency	No	
Check if Client Came into Compliance as a result of this Project [Come_into_Compliance]	Denotes whether the client came into compliance with regulations as a result of this project.	Checkbox	No	
CO2 Emitted [Change_in_Pounds_CO2_Emitted]	The quantity of pollutant emitted after project.	Whole Number (pounds).	No	Located in New Emissions Tab.
Date of Follow-up [Date_of_Follow-up]	The date your program followed up with the client after the project was completed.	Date/Time	Yes	
Did Client Come into Compliance Using P2 [ComplianceUsingP2]	If the client came into compliance with regulations as a result of this project, this denotes whether the client did so using P2.	Checkbox	No	
Did Project result in increase in Client's awareness and understanding of environmental regulations [EnvRegAwarenessUnderstanding]	Denotes whether the client's awareness and understanding of environmental regulations was increased as a result of this project.	Checkbox	No	
Did Project result in increase in Client's awareness and understanding of P2 Opportunities [P2OppAwarenessUnderstanding]	Denotes whether the client's awareness and understanding of P2 opportunities was increased as a result of this project.	Checkbox	No	
Dioxin Emitted [Dioxin]		Whole Number (pounds).	No	Located in New Emissions Tab.
Energy Created and Sold to Grid [EnergySoldChange]	The amount of energy created and sold to the grid after the client project.	Whole Number (MW).	No	Located in New Emissions Tab.
Energy Used [Change_in_BTUs_Energy_Used]	The quantity of energy used after project.	Whole Number (million BTUs).	No	Located in New Emissions Tab.
Follow-up Method [Follow-up_ID]	The method your program used to follow-up with the client after the project was completed. Permissible Values: Mailed survey Telephone	Number. Drop down box: un-editable.	Yes	Application assigns and records number to text selection.

	E-mail survey On-site visit Evaluation form distributed at an event Evaluation form distributed with a product Other			
HAPs Emitted [Change_in_Pounds_HAPs_Emitted]	The quantity of pollutant emitted after project.	Whole Number (pounds).	No	Located in New Emissions Tab.
Hazardous Waste Generated [Change_in_Pounds_Haz_Waste_Generated]	The quantity of hazardous waste generated after project.	Whole Number (pounds).	No	Located in New Emissions Tab.
Hazardous Waste Recycled [HazWasteRecycled]		Whole Number (pounds).	No	Located in New Emissions Tab.
Infectious Waste Generated [InfectiousWaste]		Whole Number (pounds).	No	Located in New Emissions Tab.
Mercury Used [Mercury]		Whole Number (pounds).	No	Located in New Emissions Tab.
New Regulatory Status [TRI Report] [NPDES Major] [NPDES Minor] [NPDES General Permit] [NPDES Stormwater Permit] [NPDES Other Permit] [Pretreatment SIU] [SS Major] [NESHAP Major] [SS Synthetic Minor] [SS NESHAP Minor] [SS Other Minor] [RMP Facility] [TSD] [LQG (State Defined)] [SQG] [Conditionally-exempt SQG] [Spill Control Plan] [UIC] [UST] [State Air Toxics] [Federal Air Toxics] [Drinking Water Supplies] [Other_Status] [None]	The client's regulatory status when outcome information collected. Permissible Values: TRI Report NPDES Major NPDES Minor NPDES General Permit NPDES Stormwater Permit NPDES Other Permit Pretreatment SIU SS Major NESHAP Major SS Synthetic Minor SS NESHAP Minor SS Other Minor RMP Facility TSD LQG (State Defined) SQG Conditionally-exempt SQG Spill Control Plan UIC UST State Air Toxics Federal Air Toxics Drinking Water Supplies Other None	Series of checkboxes, one for each value. Multiple selections allowed.	At least one is required.	Located in New Regulatory Status Tab.
NOx Emitted [Change_in_Pounds_NOx_Emitted]	The quantity of pollutant emitted after project.	Whole Number (pounds).	No	Located in New Emissions Tab.
Number of P2 Suggestions Implemented [P2SuggestionsImp]	The number of P2 suggestions that are implemented by the client.	Number.	No	
One Time Savings Resulting from Project [OneTimeSavings]	Any one time savings realized by the client as a result of the project.	Currency	No	
Other Air Pollutants Emitted	The quantity of pollutant emitted after	Whole	No	Located in New

[Change_in_Pounds_Other_Air_Pollutants_Emitted]	project.	Number (pounds).		Emissions Tab.
Particulates Emitted [Change_in_Pounds_Participulates_Emitted]	The quantity of pollutant emitted after project.	Whole Number (pounds).	No	Located in New Emissions Tab.
Project [Project_ID]	The name of the project performed for the client by your program. Permissible Values: Projects listed in Project table filtered by Client.	Number.	Yes	Selected from previous screen.
Project End Date [Project_End_Date]	The date when the project was completed.	Date/Time	Yes	Default value from Project for a Client form.
Reasons for Implementation [Cost savings] [Liability issues] [Health & safety issues] [Green marketing] [Meet regulations] [Management driven] [Customer driven] [Enforcement mandated] [Peer pressure] [New technologies available] [Company champion motivator] [OtherImpReasons]	The reasons the client implemented one or more of the P2 suggestions offered by program. Permissible Values: Cost savings Liability issues Health & safety issues Green marketing Meet regulations Management driven Customer driven Enforcement mandated Peer pressure New technologies available Company champion motivator Other	Series of checkboxes, one for each value. Multiple selections allowed.		Located in Reasons for Implementation Tab.
Reasons for Non-Implementation [No management support] [Could not finance capital expense] [Payback period too long] [Impractical/did not work] [Too complex/technical] [Technology not proven] [Unable to test/demonstrate] [Regulatory barriers] [Negative effect on production rate] [No time to work on] [Still considering] [Did not want to] [OtherNonImpReasons]	The reasons the client did not implement one or more of the P2 suggestions offered by program. Permissible Values: No management support Could not finance capital expense Payback period too long Impractical/did not work Too complex/technical Technology not proven Unable to test/demonstrate Regulatory barriers Negative effect on production rate No time to work on Still considering Did not want to Other	Series of checkboxes, one for each value. Multiple selections allowed.		Located in Reasons for Non-implementation Tab.
Solid Waste Disposed [Change_in_Pounds_Solid_Waste_Disposed]	The quantity of solid waste disposed after project.	Whole Number (pounds).	No	Located in New Emissions Tab.
Solid Waste Recycled [Change_in_Pounds_Solid_Waste_Recycled]	The quantity of solid waste recycled after project.	Whole Number (pounds).	No	Located in New Emissions Tab.
SOx Emitted [Change_in_Pounds_SOx_Emitted]	The quantity of pollutant emitted after project.	Whole Number (pounds).	No	Located in New Emissions Tab.

Staff Hours Required to Obtain and Compile Outcome Information [OutcomeTime]	Total number of staff hours required to obtain and compile outcome information.	Whole number	No	
Suggestions Implemented [Employee training] [Spill/leak prevention] [Waste segregation] [Inventory & materials handling] [Production scheduling] [Install P2 Equipment] [Modify equipment] [Improve equipment efficiency] [Substitute non-hazardous for hazardous materials] [Optimize reactions] [Alter product composition] [Process elimination] [Direct reuse] [Closed-loop recycling] [On-site reclamation] [Water conservation] [Energy efficiency] [Off-site recycling] [Maintain purchase and use records] [Develop an environmental policy statement] [Develop a P2 team] [Map their process] [Establish an EMS]	P2 suggestions made by program to the client that the client implemented. Permissible Values: Employee training Spill/leak prevention Waste segregation Inventory & materials handling Production scheduling Install P2 Equipment Modify equipment Improve equipment efficiency Substitute non-hazardous for hazardous materials Optimize reactions Alter product composition Process elimination Direct reuse Closed-loop recycling On-site reclamation Water conservation Energy efficiency Off-site recycling Maintain purchase and use records Develop an environmental policy statement Develop a P2 team Map their process Establish an EMS	Series of checkboxes, one for each value. Multiple selections allowed.	No	Located in Suggestions Implemented Tab.
Toxic/Hazardous Chemicals Used [Change_in_Pounds_Toxic/Haz_Chemicals_Used]	The quantity of toxic/hazardous chemicals used after project.	Whole Number (pounds).	No	Located in New Emissions Tab.
Units [Units]	The units that the client uses to measure products/services produced.	Text (50 character limit)	Conditional	Located in New Emissions Tab.
Units Produced/Service for Year Data Collected [UnitsProduced]	The number of units of the client's product produced or serviced by the client for the year data was collected after the project was complete.	Whole number	Conditional	Located in New Emissions Tab.
VOCs Emitted [Change_in_Pounds_VOCs_Emitted]	The quantity of pollutant emitted after project.	Whole Number (pounds).	No	Located in New Emissions Tab.
Water Pollutants Released [Change_in_Pounds_Water_Pollutants_Released]	The quantity of water pollutants released after project.	Whole Number (pounds).	No	Located in New Emissions Tab.
Water Used [Change_in_Gallons_Water_Used]	The quantity of water used after project.	Whole Number (thousand gallons).	No	Located in New Emissions Tab.
Year Data Collected [YearCollected]	The year emission data was collected after the project was complete.	Whole Number	Conditional	Located in New Emissions Tab.

**P2 Metrics and Compliance Assistance Database: Data Dictionary
Educational Material Track**

Data Element Name	Data Element Definition	Format (units)	Required Field	Notes
Production of Educational Material [Production_of_Ed_Mat]				
[Date_Entered]	Date the information was entered into the database	Date/time		Invisible to user.
[MaterialID]		Autonumber		Invisible to user.
Additional Information [Additional Information]	Memo field to enter any other pertinent information regarding the production of the educational material.	Memo	No	
Funding Source [Program_ID]	Program or funding source	Number. Drop down box: editable.	Yes	Application assigns and records number to text selection.
Lead Person [Activity_Person]	The person in the environmental agency who conducted the activity	Text. Drop down box: editable.	Yes	
NAICS code [NAICS]	Applicable NAICS code if the material produced applies to a specific sector.	Number. Drop down box: un-editable.	No	Application assigns and records number to text selection.
Product Name [Name_of_Product]	The name of your program's educational material that was produced.	Text	Yes	
Product Type [Product_Type_ID]	The type of educational material produced by your program. Permissible Values: Audio visual product Brochure/pamphlet/fact sheet Case studies CD-ROM Exhibits/displays Newsletter Other Other web-based tool Report/manual Software Webpage	Number. Drop down box: un-editable.[Text]	Yes	Application assigns and records number to text selection.
Staff Time Required to Produce Material (hours) [StaffTime]	The amount of total time (in hours) required by all staff members to prepare the material.	Number	No	
Sub-Program/Initiative [SubProgram_ID]	SubProgram or Initiative	Text. Drop down box: editable.	No	
Target Audience [Industrial] [LargeNonInd] [SmallBus] [Institution] [Community] [RegAgencyStaff]	The audience to which the event was geared. Permissible Values: Industrial Facility Large Non-industrial Business Small Business Institution Assistance Staff Regulatory Agency Staff	Series of checkboxes, one for each value. Multiple selections allowed.	At least one selection is required.	

[AssistanceStaff] [Tribal] [FedFacility] [LocalGov] [StateGov] [Consultants] [Vendors] [Homeowners] [Consumers] [OtherTA]	Federal Facility Local Government Other State Government Tribal Community Consultants Vendors Homeowners Consumers Other			
--	---	--	--	--

Distributions [Educational_Material_Distributions]

[DistributionID]		Autonumber.		Invisible to user.
[EducationalMaterialID]		Number.		Invisible to user.
Date [DistributionDate]	The date the material was distributed.	Date/Time	Yes	
Notes [Notes]		Memo.	No.	
Number [DistributionNumber]	The quantity of the material that was distributed.	Number	Yes	

Educational Material Outcome [Outcome-Ed_Material]

[ID]		Autonumber.		Invisible to user.
[Product_Type_ID]		Number. Drop down box: un-editable.		Application assigns and records number to text selection.
Additional Information [Additional Information]	Memo field to enter any other pertinent information regarding the outcome of the educational material produced.	Memo field (no size limit).	No	
Date Distributed [Date_Distributed]	The date of distribution for the material. (Selected on previous screen.)	Date/Time.		
Material Name [MaterialID]	The name of the educational material for which outcome information is being entered. (Selected on previous screen.)	Number.		Selected from previous screen.
Number Environmental Management Changes/Reviews [Number_Environmental_Management_Changes/Reviews]	The number of respondents indicating that they have made or intend to make environmental management changes as a result of receiving the material.	Whole number.	No	Activates Environmental Management Changes Tab when checked.
Number Increased Awareness/Understanding [Number_Increased_Awareness/Understanding]	The number of respondents indicating that they have acquired an increased awareness and understanding of environmental regulations and/or pollution prevention opportunities after receiving the material.	Whole number.	No	
Number Take Action Comply w/ Environmental Regulations [Number_Take_Action_Comply_w/_Environmental_Regulations]	The number of respondents indicating that they have taken or intend to take action to comply with environmental regulations as a result of receiving the material.	Whole number.	No	Activates Action Taken to Comply Tab when checked.
Number to Adopt Non-regulatory Process Changes [Number_to_Adopt_Non-regulatory_Process_Changes]	The number of respondents indicating that they have adopted or intend to adopt process changes that are not required by regulations as a result of receiving the material.	Whole number.	No	

Environmental Management Changes Tab

Established EMS [Establish EMS]	The total number of respondents indicating that they have established an EMS as a result of receiving the material.	Whole number.	No	
Improved training [Improved training]	The total number of respondents indicating that they have improved training as a result of receiving the material.	Whole number.	No	
Number that Adopted Best Management Practices [Best_Management_Practices_Adopted_(#)]	The total number of respondents that adopted best management practices.	Whole number.	No	
Number that Began to Maintain Purchase/use Records [Begin_to_Maintain_Purchase/use_Records_(#)]	The total number of respondents that began to maintain purchase/use records.	Whole number.	No	
Number that Developed Environmental Policy Statement [Develop_Environmental_Policy_Statement_(#)]	The total number of respondents that developed an environmental policy statement.	Whole number.	No	
Number that Developed P2 Team [Develop_P2_Team_(#)]	The total number of respondents that developed a P2 team.	Whole number.	No	
Number that Mapped Process [Map_Process_(#)]	The total number of respondents that mapped their process.	Whole number.	No	
Other [Other env mngmt]	The total number of respondents indicating that they have performed other environmental management changes as a result of receiving the material.	Whole number.	No	
Self-audit [Self-audit]	The total number of respondents indicating that they have performed a self-audit as a result of receiving the material.	Whole number.	No	
Action Taken to Comply with Environmental Regulations Tab				
Applied for a new permit or permit modification [Applied for a new permit or permit modification]	The total number of respondents that applied for a new permit or permit modification as a result of receiving the material.	Whole number.	No	
Filed new notification form or letter [Filed new notification form or letter]	The total number of respondents that filed a new notification form or letter as a result of receiving the material.	Whole number.	No	
Improved labeling and manifesting [Labeling and manifesting]	The total number of respondents that improved labeling and manifesting as a result of receiving the material.	Whole number.	No	
Improved recordkeeping, monitoring, or reporting [Recordkeeping, monitoring, or reporting]	The total number of respondents that improved recordkeeping, monitoring, or reporting as a result of receiving the material.	Whole number.	No	
Other [OtherAction]	The total number of respondents indicating that they have taken other action as a result of receiving the material.	Whole number.	No	
Purchased new equipment [Purchased new equipment]	The total number of respondents that purchased new equipment as a result of receiving the material.	Whole number.	No	
Waste Changes Tab				
Additional Information [AdditionalInfoBC]		Memo.	No.	
Annual Operating Cost Savings [OperatingCostSavings]	The annual operating cost savings that occur as a result of the information obtained	Currency.	Conditional	Totaled from all respondents.

	from the material.			
Capital Costs [CapitalCosts]	The capital costs incurred as a result of the information obtained from the material.	Currency.	Conditional	Totaled from all respondents.
Change in CO2 Emitted [Change_in_Pounds_CO2_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Dioxin Emitted [Dioxin]		Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Energy Used [Change_in_BTUs_Energy_Used]	The change in quantity of energy used as a result of the information obtained from the material.	Whole number (million BTUs).	Conditional	Totaled from all respondents.
Change in HAPs Emitted [Change_in_Pounds_HAPs_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Hazardous Waste Generated [Change_in_Pounds_Haz_Waste_Generated]	The change in quantity of hazardous waste generated as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Hazardous Waste Recycled [HazWasteRecycled]		Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Infectious Waste Generated [InfectiousWaste]		Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Mercury Used [Mercury]		Whole number (pounds).	Conditional	Totaled from all respondents.
Change in NOx Emitted [Change_in_Pounds_NOx_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Other Air Pollutants Emitted [Change_in_Pounds_Other_Air_Pollutants_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Particulates Emitted [Change_in_Pounds_Participulates_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Solid Waste Disposed [Change_in_Pounds_Solid_Waste_Disposed]	The change in quantity of solid waste disposed as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Solid Waste Recycled [Change_in_Pounds_Solid_Waste_Recycled]	The change in quantity of solid waste recycled as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in SOx Emitted [Change_in_Pounds_SOx_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Toxic/Hazardous Chemicals Used [Change_in_Pounds_Toxic/Haz_Chemicals_Used]	The change in quantity of toxic/hazardous chemicals used as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in VOCs Emitted [Change_in_Pounds_VOCs_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Water Pollutants Released [Change_in_Pounds_Water_Pollutants_Released]	The change in quantity of water pollutants released as a result of the information obtained from the material.	Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Water Used [Change_in_Gallons_Water_Used]	The change in quantity of water used as a result of the information obtained from the material.	Whole number (thousand gallons).	Conditional	Totaled from all respondents.
Energy Created and Sold to Grid [EnergySoldChange]	The amount of energy created and sold to the grid as a result of the information	Whole number (MW).	Conditional	Totaled from all respondents.

	obtained from the material.			
One Time Savings [OneTimeSavings]	The one time savings realized as a result of the information obtained from the material.	Currency.	Conditional	Totaled from all respondents.
Respondents [WasteRespondents]		Number.		
P2 Changes Implemented Tab				
Additional Suggestion [AdditionalSuggestion]		Memo.	No.	Located in P2 Changes Implemented Tab.
P2 Changes Implemented [Employee training] [Spill/leak prevention] [Waste segregation] [Inventory & materials handling] [Production scheduling] [Install P2 Equipment] [Modify equipment] [Improve equipment efficiency] [Substitute non-hazardous for hazardous materials] [Optimize reactions] [Alter product composition] [Process elimination] [Direct reuse] [Closed-loop recycling] [On-site reclamation] [Water conservation] [Energy efficiency] [Off-site recycling] [Maintain purchase and use records] [Develop an environmental policy statement] [Develop a P2 team] [Map their process] [Establish an EMS]	P2 changes implemented by the respondents. Permissible Values: Employee training Spill/leak prevention Waste segregation Inventory & materials handling Production scheduling Install P2 Equipment Modify equipment Improve equipment efficiency Substitute non-hazardous for hazardous materials Optimize reactions Alter product composition Process elimination Direct reuse Closed-loop recycling On-site reclamation Water conservation Energy efficiency Off-site recycling Maintain purchase and use records Develop an environmental policy statement Develop a P2 team Map their process Establish an EMS	Series of checkboxes, one for each value. Multiple selections allowed.	No	Located in P2 Changes Implemented Tab.
Follow-Up of Educational Material [Outcome-Ed_Material_FollowUp]				
# Contacted [Number_Contacted]	The total number of surveys, evaluation forms, etc., sent/issued or e-mail/verbal inquiries made in follow-up for the material.	Whole number	Yes	
# Responses [Number_Responses]	The total number of responses received from inquiries related to follow-up for the material.	Whole number.	No	
[FollowUpID]		Autonumber.		Invisible to user.
[Outcome-Ed_Material_ID]		Number.		Invisible to user.
Date [FollowUp_Date]	The date recipients of the educational material were contacted to gather information on the usefulness of the material.	Date/Time.	Yes	
Method [FollowUp_Method]	The instrument or method used to assess the effectiveness of the educational material. Permissible Values:	Number. Drop down box: un-editable.	Yes	Application assigns and records number to text selection.

	E-mail survey Evaluation form distributed at an event Mailed survey On-site visit Telephone Other			
Staff Hours [Staff_Hours]	Total time required in hours for staff members to prepare follow-up materials, obtain follow-up information from material recipients, and compile information once received.	Number- one decimal place (hours).	No	

P2 Metrics and Compliance Assistance Database: Data Dictionary

Workshop/Conference Track

Data Element Name	Data Element Definition	Format (units)	Required Field	Notes
Workshop/Conference[Workshop/Conference]				
[Date_Entered]	Date the information was entered into the database	Date/time		Invisible to user.
[Outreach_ID]		Autonumber		Invisible to user.
Additional Information [Additional Information]	Memo field to enter any other pertinent information.	Memo field (no size limit).	No	
Event Type [Event_Type_ID]	The type of event. Permissible Values: Workshop Conference Training Other	Number. Drop down box: un-editable.	Yes	Application assigns and records number to text selection.
Funding Source [Program_ID]	Program or funding source	Number. Drop down box: editable.	Yes	Application assigns and records number to text selection.
Lead Person [Activity_Person]	The person in the environmental agency who conducted the activity	Text. Drop down box: editable.	Yes	
NAICS Code [NAICS]	NAICS 5-digit code if the event was targeted for a particular sector.	Number. Drop down box: un-editable.	No	Application assigns and records number to text selection.
Name of Event [Name_of_Event]	The title of the workshop, meeting, conference, or training event.	Number. Drop down box: editable.	Yes	Can add names to drop down box (100 character limit). Application assigns and records number to text selection.
Nature of Presentation [PresNature]	Denotes whether the event was sponsored by the program or if a program staff member gave a presentation at an event sponsored by others.	Text. Drop down box: un-editable.	Yes	
Staff Time Required to Organize and Hold Event/Presentation (hours) [StaffTime]	The amount of total time (in hours) required by all staff members to organize and hold the event, or to prepare and give the presentation.	Number- one decimal place (hours).	No	
Sub-Program/Initiative [SubProgram_ID]	SubProgram or Initiative	Text. Drop down box: editable.	No	
Target Audience [Industrial] [LargeNonInd] [SmallBus] [Institution] [Community] [RegAgencyStaff]	The audience to which the event was geared. Permissible Values: Industrial Facility Large Non-industrial Business Small Business Institution Assistance Staff Regulatory Agency Staff	Series of checkboxes, one for each value. Multiple selections allowed.	At least one is required.	

[AssistanceStaff] [Tribal] [FedFacility] [LocalGov] [StateGov] [Consultants] [Vendors] [Homeowners] [Consumers] [OtherTA]	Federal Facility Local Government Other State Government Tribal Community Consultants Vendors Homeowners Consumers Other			
Topic [P2 Planning] [Innovative Technologies] [Compliance/Environmental Regulations] [EMS] [OtherTopic]	The topic(s) covered in the workshop, meeting, conference, or training event. Permissible Values: P2 Planning Innovative Technologies Compliance/Environmental Regulations EMS Other	Series of checkboxes, one for each value. Multiple selections allowed.	At least one is required.	
Event Details [tblEventDates]				
# of Attendees [NumberOfAttendees]	The number of persons attending the workshop, meeting, conference, or training event.	Whole number.	No	If record is for a presentation at an event not sponsored by the program, enter the number attending the presentation session.
[EventDateID]		Autonumber		Invisible to user.
[OutreachID]		Number.		Invisible to user.
City [City]	City where event took place.	Text (50 character limit).	No	
Date [Date]	The date the event occurred.	Date	Yes	
Workshop/Conference Outcome Information [Outcome-Workshop/Conference]				
Note: If the information for multiple events was entered as separate records, then the Outcome Information must also be entered as separate records.				
[ID]		Autonumber		Invisible to user.
Additional Information [Additional Information]	Memo field to enter any other pertinent information.	Memo field (no size limit).	No	
Event Name and Date [Outreach_ID]	The title and date of the workshop, meeting, conference, or other training event for which outcome information is being entered.	Number.	Yes	Selected from previous screen. If multiple dates exist, the date of the first occurrence is used.
Number Environmental Management Changes/Reviews [Number_Environmental_Management_Changes/Reviews]	The number of respondents indicating that they have made or intend to make environmental management changes as a result of the event.	Whole number.	No	Activates Environmental Management Changes Tab when checked.
Number Increased Awareness/Understanding [Number_Increased_Awareness/Understanding]	The number of respondents indicating that they have acquired an increased awareness and understanding of environmental regulations and/or pollution prevention opportunities after attending event.	Whole number.	No	
Number Take Action Comply w/	The number of respondents indicating that they have taken or intend to take action to	Whole number.	No	Activates Action Taken to Comply Tab when

Environmental Regulations [Number_Take_Action_Comply_w/_Environmental_Regulations]	comply with environmental regulations as a result of the event.			checked.
Number to Adopt Non-regulatory Process Changes [Number_to_Adopt_Non-regulatory_Process_Changes]	The number of respondents indicating that they have adopted or intend to adopt process changes that are not required by regulations as a result of the event.	Whole number.	No	
Environmental Management Changes Tab				
Established EMS [Establish EMS]	The total number of respondents indicating that they have established an EMS as a result of the event.	Whole number.	No	
Improved training [Improved training]	The total number of respondents indicating that they have improved training as a result of the event.	Whole number.	No	
Number that Adopted Best Management Practices [Best_Management_Practices_Adopted_(#)]	The total number of respondents that adopted best management practices.	Whole number.	No	
Number that Began to Maintain Purchase/use Records [Begin_to_Maintain_Purchase/use_Records_(#)]	The total number of respondents that began to maintain purchase/use records.	Whole number.	No	
Number that Developed Environmental Policy Statement [Develop_Environmental_Policy_Statement_(#)]	The total number of respondents that developed an environmental policy statement.	Whole number.	No	
Number that Developed P2 Team [Develop_P2_Team_(#)]	The total number of respondents that developed a P2 team.	Whole number.	No	
Number that Mapped Process [Map_Process_(#)]	The total number of respondents that mapped their process.	Whole number.	No	
Other [OtherEnvMgmt]	The total number of respondents indicating that they have performed other environmental management changes as a result of the event.	Whole number.	No	
Self-audit [Self-audit]	The total number of respondents indicating that they have performed a self-audit as a result of the event.	Whole number.	No	
Action Taken to Comply with Environmental Regulations Tab				
Applied for a new permit or permit modification [Applied for a new permit or permit modification]	The total number of respondents that applied for a new permit or permit modification as a result of the event.	Whole number.	No	
Filed new notification form or letter [Filed new notification form or letter]	The total number of respondents that filed a new notification form or letter as a result of the event.	Whole number.	No	

Improved labeling and manifesting [Labeling and manifesting]	The total number of respondents that improved labeling and manifesting as a result of the event.	Whole number.	No	
Improved recordkeeping, monitoring, or reporting [Recordkeeping, monitoring, or reporting]	The total number of respondents that improved recordkeeping, monitoring, or reporting as a result of the event.	Whole number.	No	
Other [OtherAction]	The total number of respondents indicating that they have taken other action as a result of the event.	Whole number.	No	
Purchased new equipment [Purchased new equipment]	The total number of respondents that purchased new equipment as a result of the event.	Whole number.	No	
Waste Changes Tab				
Additional Emission Information [AdditionalEmissions]		Memo.	No.	
Annual Operating Cost Savings [OperatingCostSavings]	The annual operating cost savings that occur as a result of the information obtained at the event.	Currency.	Conditional	Totaled from all respondents.
Capital Costs [CapitalCosts]	The capital costs incurred as a result of the information obtained at the event.	Currency.	Conditional	Totaled from all respondents.
Change in CO2 Emitted [Change_in_Pounds_CO2_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in Dioxin Emitted [Dioxin]		Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Energy Used [Change_in_BTUs_Energy_Used]	The change in quantity of energy used as a result of the information obtained at the event.	Number (million BTUs).	Conditional	Totaled from all respondents.
Change in HAPs Emitted [Change_in_Pounds_HAPs_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in Hazardous Waste Generated [Change_in_Pounds_Haz_Waste_Generated]	The change in quantity of hazardous waste generated as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in Hazardous Waste Recycled [HazWasteRecycled]		Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Infectious Waste Generated [InfectiousWaste]		Whole number (pounds).	Conditional	Totaled from all respondents.
Change in Mercury Used [Mercury]		Whole number (pounds).	Conditional	Totaled from all respondents.
Change in NOx Emitted [Change_in_Pounds_NOx_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in Other Air Pollutants Emitted [Change_in_Pounds_Other_Air_Pollutants_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in Particulates Emitted [Change_in_Pounds_Part]	The change in quantity of pollutant emitted as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.

culates_Emitted]				
Change in Solid Waste Disposed [Change_in_Pounds_Solid_Waste_Disposed]	The change in quantity of solid waste disposed as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in Solid Waste Recycled [Change_in_Pounds_Solid_Waste_Recycled]	The change in quantity of solid waste recycled as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in SOx Emitted [Change_in_Pounds_SOx_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in Toxic/Hazardous Chemicals Used [Change_in_Pounds_Toxic/Haz_Chemicals_Used]	The change in quantity of toxic/hazardous chemicals used as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in VOCs Emitted [Change_in_Pounds_VOCs_Emitted]	The change in quantity of pollutant emitted as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in Water Pollutants Released [Change_in_Pounds_Water_Pollutants_Released]	The change in quantity of water pollutants released as a result of the information obtained at the event.	Number (pounds).	Conditional	Totaled from all respondents.
Change in Water Used [Change_in_Gallons_Water_Used]	The change in quantity of water used as a result of the information obtained at the event.	Number (thousand gallons).	Conditional	Totaled from all respondents.
Energy Created and Sold to Grid [EnergySoldChange]	The amount of energy created and sold to the grid as a result of the information obtained at the event.	Number (MW).	Conditional	Totaled from all respondents.
Number of Respondents for which Changes Apply [WasteRespondents]		Number.		
One Time Savings [OneTimeSavings]	The one time savings realized as a result of the information obtained at the event.	Currency.	Conditional	Totaled from all respondents.

P2 Changes Implemented Tab

Additional Suggestion [AdditionalSuggestion]		Memo.	No.	Located in P2 Changes Implemented Tab.
P2 Changes Implemented [Employee training] [Spill/leak prevention] [Waste segregation] [Inventory & materials handling] [Production scheduling] [Install P2 Equipment] [Modify equipment] [Improve equipment efficiency] [Substitute non-hazardous for hazardous materials] [Optimize reactions]	P2 changes implemented by the respondents. Permissible Values: Employee training Spill/leak prevention Waste segregation Inventory & materials handling Production scheduling Install P2 Equipment Modify equipment Improve equipment efficiency Substitute non-hazardous for hazardous materials Optimize reactions Alter product composition Process elimination	Series of checkboxes, one for each value. Multiple selections allowed.	No	Located in P2 Changes Implemented Tab.

[Alter product composition] [Process elimination] [Direct reuse] [Closed-loop recycling] [On-site reclamation] [Water conservation] [Energy efficiency] [Off-site recycling] [Maintain purchase and use records] [Develop an environmental policy statement] [Develop a P2 team] [Map their process] [Establish an EMS]	Direct reuse Closed-loop recycling On-site reclamation Water conservation Energy efficiency Off-site recycling Maintain purchase and use records Develop an environmental policy statement Develop a P2 team Map their process Establish an EMS			
Follow-Up of Workshop/Conference [Outcome-WorkShop_Conference_FollowUp]				
# Contacted [Number_Contacted]	The total number of surveys, evaluation forms, etc., sent/issued or e-mail/verbal inquiries made in follow-up for the event.	Whole number	Yes	
# Responses [Number_of_Responses]	The total number of responses received from inquiries related to follow-up for the event.	Whole number.	No	
[FollowUpID]		Autonumber.		Invisible to user.
[Outcome-WorkShop/Conference_ID]		Number.		Invisible to user.
Date [FollowUp_Date]	The date event attendees were contacted to gather information on the usefulness of the event.	Date/Time.	Yes	
Method [FollowUp_Method]	The instrument or method used to assess the effectiveness of the event. Permissible Values: E-mail survey Evaluation form distributed at an event Mailed survey On-site visit Telephone Other	Number. Drop down box: un-editable.	Yes	Application assigns and records number to text selection.
Staff Hours [Staff_Hours]	Total time required in hours for staff members to prepare follow-up materials, obtain follow-up information from event attendees, and compile information once received.	Number- one decimal place (hours).	No	

**P2 Metrics and Compliance Assistance Database: Data Dictionary
Information Request Track**

Data Element Name	Data Element Definition	Format (units)	Required Field	Notes
Response to Information Request [Information_Distributed]				
[Date_Entered]	Date the information was entered into the database.	Date/time		Invisible to user.
[Info_ID]		Autonumber		Invisible to user.
Additional Information [Additional Information]	Memo field to enter any other pertinent information regarding the request.	Memo	No	
Additional Information [AdditionalInformationP2]	Memo field to enter any other pertinent information regarding P2 suggestions given to the requester.	Memo	No	
Check Here if Information was Sent [Info_Sent]	Denotes whether information was sent to the requesting party by program.	Checkbox	No	Activates Information Sent Tab.
Check Here if they Requested Regulatory Assistance [Regulatory_Assistance_Requested]	Denotes whether the requesting party asked for regulatory assistance.	Checkbox	No	Activates Regulatory Assistance Focus Tab when checked.
Check Here if They Were Given a Referral [Made_Referral_to]	Denotes whether program made a referral to the requesting party.	Checkbox	No	Activates Referral Made To field when checked.
Client Type [Client_Type_ID]	The type of person/organization that contacted program for information. Permissible Values: Citizen Community Group Environmental Group Federal Agency Industrial Facility Institution Large Commercial/Business Legislator Local Agency Other Small Business State Agency Student Trade Association Tribal	Number. Drop down box: uneditable	No	Application assigns and records number to text selection.
Date Information Request Received [DateReceived]	The date program received request.	Date/Time	Yes	
Date Responded to Information Request [DateResponded]	The date program responded to request.	Date/Time	Yes	
Funding Source [Program_ID]	Program or funding source.	Number. Drop down box: editable	Yes	Application assigns and records number to text selection.
How They Learned of Your Program [Contacted_B/C_ID]	The reason the requesting party contacted program for information. Permissible Values:	Number. Drop down box: uneditable	Yes	Application assigns and records number to text selection.

	<p>Direct contact at an Event Listserve Program website Received new product (or notification of) Received other outreach material from Program Referral</p>			<p>Values 'Direct contact at an Event', 'Received new product', and 'Referral' bring user to another screen to enter more detail.</p>
<p>Information Request Method [Info_Method_ID]</p>	<p>The method by which the requesting party contacted program.</p> <p>Permissible Values: Email Hotline Internet Regular mail Regular phone</p>	<p>Number. Drop down box: uneditable</p>	<p>Yes</p>	<p>Application assigns and records number to text selection.</p>
<p>Lead Person [Activity_Person]</p>	<p>The person in the environmental agency who conducted the activity.</p>	<p>Text. Drop down box: editable</p>	<p>Yes</p>	
<p>NAICS Code [NAICS]</p>	<p>If applicable, corresponding NAICS code of requester.</p> <p>Permissible Values: 5-digit level NAICS codes.</p>	<p>Number. Drop down box: uneditable.</p>	<p>No</p>	<p>Application assigns and records number to text selection.</p>
<p>P2 Changes Suggested</p> <p>[Employee training] [Spill/leak prevention] [Waste segregation] [Inventory & materials handling] [Production scheduling] [Install P2 Equipment] [Modify equipment] [Improve equipment efficiency] [Substitute non-hazardous for hazardous materials] [Optimize reactions] [Alter product composition] [Process elimination] [Direct reuse] [Closed-loop recycling] [On-site reclamation] [Water conservation] [Energy efficiency] [Off-site recycling] [Maintain purchase and use records] [Develop an environmental policy statement] [Develop a P2 team] [Map their process] [Establish an EMS]</p>	<p>The P2 suggestions your program offered to the requester.</p> <p>Permissible Values: Employee training Spill/leak prevention Waste segregation Inventory & materials handling Production scheduling Install P2 Equipment Modify equipment Improve equipment efficiency Substitute non-hazardous for hazardous materials Optimize reactions Alter product composition Process elimination Direct reuse Closed-loop recycling On-site reclamation Water conservation Energy efficiency Off-site recycling Maintain purchase and use records Develop an environmental policy statement Develop a P2 team Map their process Establish an EMS</p>	<p>Series of checkboxes, one for each value. Multiple selections allowed.</p>	<p>No</p>	<p>Located in P2 Changes Suggested Tab.</p>
<p>Referral Made To [Referral]</p>	<p>The referral given to the requesting party by program.</p>	<p>Text. Drop down box: editable</p>	<p>No</p>	<p>Activates Information Sent Tab when checked.</p>

Staff Time Required to Respond to Request (hours) [StaffTime]	Total staff time required to respond to request.	Number	No	
Sub-Program/Initiative [SubProgram_ID]	SubProgram or Initiative.	Text. Drop down box: editable	No	
Regulatory Assistance Focus Tab				
Additional Information [RegAssistanceInfo]	Memo field to enter any other pertinent information regarding regulatory assistance.	Memo	No	
Focus of Assistance Request-Choose All that are Appropriate [Air] [Hazardous_Waste] [Wastewater] [Stormwater] [UST] [UniversalWaste] [PBTs] [Other] [Monitoring] [Recordkeeping] [Financial/funding] [Permitting] [General] [OSHA] [Lead] [Drinking_Water] [Solid_Waste] [TRI]	Permissible values: Air Hazardous Waste Wastewater Stormwater UST Universal Waste PBTs Other Monitoring Recordkeeping Financial/funding Permitting General OSHA Lead Drinking Water Solid Waste TRI	Series of checkboxes, one for each value. Multiple selections allowed.	No	Located in Regulatory Assistance Focus Tab.
Was Assistance Requested Due to a New Requirement [Due_to_New_Requirement]	Was assistance requested due to a new requirement?	Checkbox	No	
Client Contacted Program After Direct Contact at an Event [Direct_Contact_IR]				
[ID]		Autonumber		Invisible to user.
[Info_ID]		Number		Invisible to user.
Additional Information [Additional Information]	Memo field to enter any other pertinent information.	Memo	No	
Event [Name_of_Program_Contact]	The name of your program's event. Permissible Values: Events listed in Workshop/Conference/Training table (filtered by Event type)	Text. Drop down box: un-editable.	No	If event was held by program.
Event Type [Direct_Contact_ID]	The type of event held by another organization. Permissible Values: Workshop Conference Training Other	Number. Drop down box: un-editable.	No	If event was held by another organization. Application assigns and records number to text selection.
Event Type [Program_Direct_Contact_ID]	The type of event held by your program. Permissible Values:	Number. Drop down box: un-editable.	No	If event was held by program.

	Workshop Conference Other			Application assigns and records number to text selection.
Name of Event [Name_of_Contact]	The name of the other organization's event.	Text	No	If event was held by another organization.
Client Contacted Program After Receiving New Educational Material [Received_New_Educational_Material_IR]				
[ID]		Autonumber		Invisible to user.
[Info_ID]		Number		Invisible to user.
Additional Information [Additional Information]	Memo field to enter any other pertinent information.	Memo	No	
Name of Product [Name_of_Product]	The name of the educational material produced by another organization that caused the organization to contact your program.	Text	No	If produced by another organization.
Product Name [Name_of_Program_Product]	The name of your program's educational material that caused the client to contact you. Permissible Values: Educational Materials listed in Production_of_Ed_Mat table (filtered by Product type).	Text. Drop down box: un-editable.	No	If produced by your program.
Product Type [Product_Type_ID]	The type of educational material that was produced by another organization. Permissible Values: Audio visual product Brochure/pamphlet/fact sheet Case studies CD-ROM Exhibits/displays Newsletter Other Other web-based tool Report/manual Software Webpage	Number. Drop down box: un-editable.	No	If produced by another organization. Application assigns and records number to text selection.
Product_Type [Program_Product_Type_ID]	The type of educational material produced by your program. Permissible Values: Audio visual product Brochure/pamphlet/fact sheet Case studies CD-ROM Exhibits/displays Newsletter Other Other web-based tool Report/manual Software Webpage	Number. Drop down box: un-editable.	No	If produced by your program. Application assigns and records number to text selection.
Client Contacted Program Due to Referral [Referral_IR]				
[ID]		Autonumber		Invisible to user.
[Info_ID]		Number		Invisible to user.
Additional Information	Memo field to enter any other pertinent	Memo	No	

[Additional Information]	information.			
Referral Source [Referral_ID]	The source that referred the client to contact your program. Permissible Values: EPA assistance EPA compliance inspection EPA enforcement Local assistance Local compliance inspection Local enforcement MEP Other SBDC State assistance State compliance inspection State enforcement State regulatory program	Number. Drop down box: un-editable.	Yes	Application assigns and records number to text selection.
Material Produced by Program [tblMaterials_Produced_By_Program]				
[Info_ID]				Invisible to user.
[ProgramMaterial_ID]		Autonumber		Invisible to user.
Additional Information [Additional_Information]		Memo.	No	
Product Name [Product_Name]	The name of your program's educational material that you sent to the client. Permissible Values: Educational Materials listed in Production_of_Ed_Mat table (filtered by Product type).	Text. Drop down box: un-editable.	No	If produced by your program.
Product Type [Product_Type]	The type of educational material produced by your program. Permissible Values: Audio visual product Brochure/pamphlet/fact sheet Case studies CD-ROM Exhibits/displays Newsletter Other Other web-based tool Report/manual Software Webpage	Number. Drop down box: un-editable.	No	If produced by your program. Application assigns and records number to text selection.
Material Produced by Others [tblMaterials_Produced_By_Others]				
[Info_ID]				Invisible to user.
[OtherMaterial_ID]		Autonumber		Invisible to user.
Additional Information [Additional_Information]		Memo.	No	
Product Name [Product_Name]	The name of the educational material produced by another organization that you sent to the client.	Text	No	If produced by another organization.
Product Type [Product_Type]	The type of educational material that was produced by another organization.	Number. Drop down box: un-	No	If produced by another

	Permissible Values: Audio visual product Brochure/pamphlet/fact sheet Case studies CD-ROM Exhibits/displays Newsletter Other Other web-based tool Report/manual Software Webpage	editable.		organization. Application assigns and records number to text selection.
--	---	-----------	--	---

P2 Metrics and Compliance Assistance Database: Data Dictionary

Program Information Track

Data Element Name	Data Element Definition	Format (units)	Required Field	Notes
Annual Update/ Assistance Program Information [Program Information]				
[Program_ID]		Number		
Additional Information [Additional Information]	Memo field to enter any other pertinent information regarding program information for Fiscal Year.	Memo	No	
Budget [Budget]	The program's budget for the Fiscal Year.	Currency	Yes	
Describe Cooperation Efforts with Other Programs [Describe_Cooperation_Efforts_w/_Other_Programs]	Describe any cooperation between this program and any other programs.	Text (250 character limit).	No	
Does Program Have Award Program? [Does_Program_Have_Award_Program]	Denotes whether program runs an award program.	Checkbox	No	Activates Award Program Tab.
Does Program Issue Grants? [Does_Program_Issue_Grants]	Denotes whether program issues grants.	Checkbox	No	Activates Grant Program Tab.
Fiscal Year [Fiscal_Year]	Fiscal Year for which program information is being entered.	Number	Yes	Year entered must be 1990 or later.
Location within Governmnet [Location_W/in_Government]	Denotes whether program is regulatory or non-regulatory. Permissible Values: Regulatory Non-regulatory	Text. Drop down box: uneditable	Yes	
Media [Media_ID]	The type of media that the program addresses. Permissible Values: Air Compliance Drinking Water Hazardous Waste Multi-media Other Solid Waste Wastewater	Number. Drop down box: uneditable	Yes	Application assigns and records number to text selection.
Number of Full Time Equivalents [Number_of_FTEs]	The number of full time equivalents working at the program for the Fiscal Year.	Number	Yes	
Type of Assistance Program [Type_of_Assistance_Program]	The type of assistance program. Permissible Values: Compliance assistance: SBAP Compliance assistance: small business ombudsman Pollution Prevention Program	Text. Drop down box: uneditable	Yes	
Grant Program Information Tab				
Additional Information [Additional InformationGP]	Memo field to enter any other pertinent information regarding grant program.	Memo	No	

Name of Grant Program [Name_of_Grant_Program]	Name of the grant program.	Text	No	
Number of Applications Received [Number_of_Applications_GP]	Number of applications the program received from potential grant recipients.	Number	No	
Number of Grants Awarded [Number_of_Grants_Made]	The number of grants awarded by program.	Number	No	
Total Dollar Amount of Grants Awarded [Total_Amount_of_Grants_Made]	Total dollar value of all the grants awarded by program.	Currency	No	
Total Dollars Leveraged through Grant [DollarsLeveraged]		Currency	No	
Total Staff Time Required to Administer Grant Program (hours) [StaffTimeGP]	Total staff time required to administer grant program.	Number	No	
P2 Award Program Information Tab				
Additional Information [AdditionalInformationAP]	Memo field to enter any other pertinent information regarding P2 award program.	Memo	No	
CO2 Reduced by Recipients [Total_Pounds_CO2_Reduced_by_Recipients]	The total amount of CO2 reduced by all award recipients.	Number	No	
Dioxin Reduced by Recipients [Dioxin]		Number	No	
Energy Conserved by Recipients [Total_BTUs_Energy_Conserved_by_Recipients]	The total amount of energy conserved by all award recipients.	Number	No	
HAPs Reduced by Recipients [Total_Pounds_HAPs_Reduced_by_Recipients]	The total amount of HAPs reduced by all award recipients.	Number	No	
Hazardous Waste Reduced by Recipients [Total_Pounds_Haz_Waste_Reduced_by_Recipients]	The total amount of hazardous waste reduced by all award recipients.	Number	No	
Increase in Hazardous Waste Recycled by Recipients [HazWasteRecycled]		Number	No	
Increased in Solid Waste Recycled by Recipients [Total_Pounds_Increased_Solid_Waste_Recycled_by_Recipients]	The total increase in solid waste recycled by all award recipients.	Number	No	
Infectious Waste Reduced by Recipients [InfectiousWaste]		Number	No	

Mercury Use Reduced by Recipients [Mercury]		Number	No	
Name of Award Program [Name_of_Award_Program]	Name of program's award program.	Text	No	
NOx Reduced by Recipients [Total_Pounds_NOx_Reduced_by_Recipients]	The total amount of NOx reduced by all award recipients.	Number	No	
Number of Applications [Number_of_Applications_AP]	Number of applications the program received from potential award recipients.	Number	No	
Number of Awards [Number_of_Awards]	The number of awards given out by program.	Number	No	
Other Air Pollutants Reduced by Recipients [Total_Pounds_Other_Air_Pollutants_Reduced_by_Recipients]	The total amount of other air pollutants reduced by all award recipients.	Number	No	
Particulates Reduced by Recipients [Total_Pounds_Participates_Reduced_by_Recipients]	The total amount of particulates reduced by all award recipients.	Number	No	
Solid Waste Reduced by Recipients [Total_Pounds_Solid_Waste_Reduced_by_Recipients]	The total amount of solid waste reduced by all award recipients.	Number	No	
Sox Reduced by Recipients [Total_Pounds_SOx_Reduced_by_Recipients]	The total amount of SOx reduced by all award recipients.	Number	No	
Total Annual Operating Cost Savings [OperatingCostSavings]	Total operating cost savings of all recipients	Currency	No	
Total Capital Costs [CapitalCosts]	Total capital costs of all recipients	Currency	No	
Total One Time Savings [OneTimeSavings]	Total one-time savings of all recipients	Currency	No	
Total Staff Time Required to Administer Award Program (hours) [StaffTimeAP]	Total staff time required to administer award program.	Number	No	
Toxic/hazardous Chemical Use Reduced by Recipients [Total_Pounds_Toxic/haz_Chemicals_Uses_Reduced_by_Recipients]	The total amount of toxic/hazardous chemical use reduced by all award recipients.	Number	No	
VOCs Reduced by Recipients [Total_Pounds_VOCs_Reduced_by_Recipients]	The total amount of VOCs reduced by all award recipients.	Number	No	
Water Conserved by Recipients [Total_Gallons_Water_Conserved_by_Recipients]	The total amount of water conserved by all award recipients.	Number	No	

Water Pollutants Reduced by Recipients [Total_Pounds_Water_Pollutants_Reduced_by_Recipients]	The total amount of water pollutants reduced by all award recipients.	Number	No	
---	---	--------	----	--