NEWMOA is a non-profit interstate governmental association whose membership is composed of the pollution prevention (P2), hazardous waste, solid waste, and waste site cleanup programs from Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, and Vermont. NEWMOA's mission is to develop, lead, and sustain an effective partnership of states that helps achieve a clean, healthy, and sustainable environment by exploring, developing, promoting, and implementing environmentally sound solutions for:

- Reducing materials use and preventing pollution and waste;
- Properly reusing and recycling discarded materials that have value;
- Safely managing solid and hazardous wastes; and
- Remediating contaminated sites.

The group achieves its goals by:

- Managing and sharing information and data;
- Facilitating state and federal agency interaction;
- Providing training and assistance;
- Supporting regulatory development and program implementation; and
- Conducting research.

NEWMOA manages an Interstate Mercury Education and Reduction Clearinghouse, which provides ongoing technical and programmatic assistance and acts as a single point of contact for industry and the public for information on mercury-added products and states' mercury education and reduction programs. IMERC’s members include California, Connecticut, Illinois, Louisiana, Maine, Massachusetts, Michigan, Minnesota, New Hampshire, New Jersey, New York, North Carolina, Rhode Island, Vermont, and Washington. IMERC supports an e-filing system for mercury-added product reporting. The system enables companies to comply with the Mercury-added Product Notification requirements of IMERC-member states. NEWMOA is seeking a part-time intern to help support this resource and assist with addressing requests and questions.

**Position Responsibilities & Qualifications**

NEWMOA is seeking a part-time undergraduate or graduate student intern to assist with website support activities during the spring and summer of 2014. The start date would be in March 2014. Specific tasks will focus on responding to customer service requests from companies seeking assistance with the reporting requirements in the e-filing system. Communication with these companies will be conducted via telephone and email. The intern may also provide support for other IMERC projects and activities, including conducting research.

Qualified candidates should possess excellent website navigation, communications, and customer service skills. The intern will be expected to respond to customer service inquiries in a professional, timely, and courteous manner. Candidates should possess good writing and interpersonal skills. The ideal candidate should be well organized, dedicated, detail-oriented, and a self-starter. Compensation will be based on education and experience, benefits not provided. Preference will be given to candidates that have a strong interest in environmental protection.
NEWMOA is located near North Station in Boston. Qualified candidates are encouraged to send a cover letter and resume to: Terri Goldberg, 129 Portland Street, 6th floor, Boston, MA 02114; (617) 367-0449 (FAX), tgoldberg@newmoa.org. Cover letters and resumes must be received by February 14, 2014.

NEWMOA is an equal opportunity employer and does not discriminate against any employee because of age, race, sex, religion, sexual preferences, or nation of origin.